



Driving licences

For more information go to www.gov.uk/browse/driving





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Find out about DVLA's online services

Go to: www.gov.uk/browse/driving



IMPORTANT: The rules changed on 19 January 2013. They will apply if you pass a test on or after this date or if you are an existing driver/rider when you renew or replace your licence. Further information is available at www.gov.uk/newlicencerules

If you are the holder of a full lorry, bus or minibus 10 year driving licence, you will be issued with a licence valid for a maximum of five years if you supply a photo or renew your entitlement.

How to apply for your driving licence

Apply online

You can now apply for a driving licence online – the service is convenient, easy to use and available 24/7. Wherever you see this icon , you can apply online at the website address given.

You can apply for the following online:

- Provisional licence www.gov.uk/apply-first-provisional-driving-licence
- Renewal of your driving licence
- Exchange www.gov.uk/exchange-paper-driving-licence
- Change of address www.gov.uk/change-address-driving-licence
- Change the photo on your driving licence www.gov.uk/renew-photo-driving-licence
- Replacement licence www.gov.uk/apply-online-to-replace-a-driving-licence
- Renew at 70 or over www.gov.uk/renew-driving-licence-at-70

Any expired endorsements will be removed as part of the online application.

Apply by post

You can also apply for the above transactions and many others by post. To apply for your driving licence you need to fill in either:

- form D1 application for a driving licence (for all driving licences except those for lorries and buses); or
- form D2 application for a lorry, bus or minibus driving licence.

You can order application packs for the D1 and D2 online at

www.gov.uk/dvlaforms or from us by phoning 0300 790 6801 (between 8am and 7pm Monday to Friday, and between 8am and 2pm on Saturdays).

You can also get these application packs from:

- Post Office[®] branches (D1 only) that offer Driver and Vehicle Services
- The Offices of Traffic Comissioners (D2 only).

Provisional licences

To learn to drive you must have a valid provisional licence. We will normally send this to you within three weeks of receiving your application. It might take longer if we have to check your medical or personal details.

You must not drive until you receive your licence, as this will give details of what and when you can start driving.

Apply online

You can apply for a first provisional driving licence at the website address below:

www.gov.uk/apply-first-provisional-driving-licence

Apply by post

You can also apply for a first provisional driving licence by filling in form D1. Please see leaflet 'How to fill in your application for a driving licence' (INF1D).

Learning to drive cars

Learners must be supervised by a qualified driver who must:

- be at least 21
- hold a full valid GB, Northern Ireland or EU driving licence in the appropriate category, and
- have held that licence for three years or more.

For cars, motorcycles and mopeds

- If you have never held a GB driving licence you need to apply for a provisional licence using form D1.
- You can start learning to drive a car at 17, (at 16 if you receive a Disability Living Allowance (mobility component) at the higher rate) and at 16 for mopeds.

For motorcycles only

If you were issued with full moped entitlement on a full car driving licence before 1 February 2001, you do not need to complete a compulsory basic training (CBT) course to ride a moped, but we encourage you to do so.

Provisional licence holders riding motor tricycles

New rules on driving licences for motorcycle riders came into force on 19 January 2013. These apply to existing and new provisional licence holders. Provisional licences should show category A (motorcycle) and category B (car). After 19 January 2013 a provisional licence will only cover you to ride motor tricycles if you have a physical disability. Driving tests for three-wheeled vehicles will only be available for physically disabled drivers. Ablebodied provisional licence holders who wish to ride motor tricycles would have to pass Compulsory Basic Training and theory and practical tests on a two wheeled motorcycle (A1) or (A).

If your provisional motorcycle licence was issued before 1 February 2001

Your provisional licence was only valid for two years. If you did not pass a test by the end of those two years and you still wish to learn to drive, you **must** apply for another provisional licence and you **must** hold a valid CBT certificate.

All other drivers

You must successfully complete a CBT course for a moped or motorcycle before you can ride on a public road.

You will get a training certificate (DL196) which is valid for two years and will need to be shown to your examiner when you take your practical test. For more information visit **www.gov.uk** or phone the Driving Standards Agency on **0300 200 1122**.

If your provisional motorcycle licence was issued on or after 1 February 2001 or you have a full moped licence that includes provisional motorcycle entitlement

Your entitlement to learn to ride is valid until your 70th birthday. However, you **must** hold a valid CBT certificate.

If you were issued with a provisional or full driving licence on or after 1 March 2002

Your driving licence automatically allows you to learn to ride a motorcycle (i.e. you have 'provisional motorcycle entitlement'). However, you **must** hold a valid CBT certificate.

For lorries and buses only

- You must hold a full licence for driving a car and you need to apply for a provisional lorry or bus licence using form D2.
- You will need to get the 'Medical Examination Report' (D4) (included in the D2 application pack) filled in by a doctor and an optician where necessary.

When you pass your driving test

- You can drive unsupervised as soon as you pass your test.
- We will normally issue you with a full licence automatically if your name is correct on your photocard driving licence.
- If we cannot issue your licence automatically, you **must** send the test pass certificate (D10) to us in order to claim your new entitlements on your driving licence.
- We will normally send your driving licence to you within three weeks of receiving your application. It might take longer if we have to check your medical or personal details.

The Road Traffic (New Drivers) Act 1995

Your licence will be revoked if you get six or more penalty points within two years of the following:

- Passing a first driving test in GB.
- Exchanging a licence issued in the EU, the Channel Islands, the Isle of Man or Gibraltar. The two-year period begins from the date you first passed a driving test in your home country.
- Exchanging a driving licence from a **designated country** see section 'Licences from other countries' and passing a GB driving test to gain **additional** driving entitlements. The two-year period begins from the date you passed a driving test in Great Britain.

Any valid penalty points you receive before passing your test will count towards the total of six. Points you get after the two-year period will also count if you committed the offence during that period.

You cannot appeal against revocation under the Act. The only thing you can appeal against is the conviction that led to the penalty points. The relevant court will be able to give you advice on how to appeal. Once the court tells us you have made an appeal, we will not revoke (withdraw) your licence while the appeal is continuing. If you accept a fixed penalty notice you cannot appeal. To get your full licence back, you must:

- get a provisional licence and drive as a learner, and
- pass the theory and practical tests again.

Passing the theory and practical tests does not remove the penalty points from your licence, and if the total reaches 12 within three years you may be disqualified from driving.

How to change your name on your licence

You will not be able to use our online services if you are telling us about any change of name.

Apply by post

- If you are a car/motorcycle licence holder only you must fill in form D1. Please see leaflet 'How to fill in your application for a driving licence' (INF1D).
- If you are a lorry, bus or minibus licence holder you will need to fill in form D2. Please see leaflet 'How to fill in your Application for a lorry, bus or minibus driving licence' (INF2D).

Important – you must tell us about any change of name or address. If you do not, you could be fined up to £1000.

Your entitlement to drive

- Your entitlement to drive cars and ride motorcycles and mopeds normally lasts until your 70th birthday. After that you need to renew your licence every three years.
- Your entitlement to drive a large goods vehicle or Passenger-Carrying Vehicle (PCV) normally lasts until your 45th birthday. After that you need to renew your entitlement every five years until your 65th birthday, and every year from then on.

- If you have a medical condition which needs to be reviewed regularly, you may be given entitlement to drive for a period of one, two or three years. Please see 'Your health' section.
- We will send you a reminder three months before your current licence ends.

When to renew your licence

- If you are a photocard licence holder, the expiry date of the licence is shown in section 4b.
 It is a legal requirement to keep it up to date.
 If you fail to do this, it could cost you a £1000 fine.
- If you provide a photo when you are 70 or over, you will not need to update your photo again unless you want to.
- If you hold a paper licence this is valid until your 70th birthday. At that point, you will need to apply for a photocard licence, see section 'How to renew your licence at age 70 or over'.
- We will send you a reminder before your current licence ends.

How to renew your licence

We will send you a reminder when your licence needs to be renewed and will advise if a new photo is required. To renew your licence you can:

Apply online

You can apply to **renew your driving licence** at the website address below:

www.gov.uk/renew-driving-licence

How to change the photo on your driving licence

Apply online

You can apply to change the photo on your driving licence at the website address below:

www.gov.uk/renew-photo-driving-licence

Note: The nine digit passport number you provide must be from a UK passport that is valid and within five years from the date of issue. DVLA will attempt to retrieve the photo and signature from your passport for use on your driving licence.

Apply by post

- If you are a car/motorcycle licence holder only you must fill in form D1. Please see leaflet 'How to fill in your application for a driving licence' (INF1D).
- If you are a lorry, bus or minibus licence holder you will need to fill in form D2. Please see leaflet 'How to fill in your application for a lorry, bus or minibus driving licence' (INF2D).

How to exchange your paper licence for a photocard licence

Apply online

You can apply to **exchange your paper licence for a photocard licence** at the website address below:

www.gov.uk/exchange-paper-driving-licence

Apply by post

- If you are a car/motorcycle licence holder only you must fill in form D1. Please see leaflet 'How to fill in your application for a driving licence' (INF1D).
- If you are a lorry, bus or minibus licence holder you will need to fill in form D2. Please see leaflet 'How to fill in your application for a lorry, bus or minibus driving licence' (INF2D).

How to change your address on your licence

Apply online

You can apply to **change your address** on your licence at the website address below:

www.gov.uk/change-address-driving-licence

Apply by post

To tell us about a change of address you can:

- If you have a photocard licence, write your new address in the changes section on the paper counterpart and send both the counterpart and photocard to us.
- If you have a paper licence, write your new address in the changes section on the back of the licence and send it to us.

Or, if you are a car/motorcycle licence holder only, you can fill in form D1. Please see leaflet 'How to fill in your application for a driving licence' (INF1D).

Or, if you are a lorry, bus or minibus licence holder you can fill in form D2. Please see leaflet 'How to fill in your application for a lorry, bus or minibus driving licence' (INF2D).

• If you have lost your paper or either part of your photocard licence, you will need to apply for a replacement licence (see below).

How to get a replacement licence

If your driving licence has been lost, stolen, defaced or destroyed, you can apply for a replacement licence.

Apply online

You can apply for a **replacement licence** at the website address below:

www.gov.uk/apply-online-to-replace-a-

Apply by phone

If you have lost both your photocard licence and the paper counterpart, you can apply for a replacement photocard licence over the phone using a credit card or debit card, as long as none of the details have changed or are incorrect. You can pay by Visa, Delta and Mastercard. To use this service, phone **0300 790 6801** between 8am and 7pm Monday to Friday, and between 8am and 2pm on Saturdays.

Apply by post

- If you are a car/motorcycle licence holder only you must fill in form D1. Please see leaflet 'How to fill in your application for a driving licence' (INF1D).
- If you are a lorry, bus or minibus licence holder you will need to fill in form D2. Please see leaflet 'How to fill in your application for a lorry, bus or minibus driving licence' (INF2D).

We will normally send your replacement licence to you within three weeks of receiving your application. It might take longer if we have to check your medical or personal details.

If you find your old licence after applying for a replacement, please return it to DVLA, Swansea, SA99 1AB with an explanatory note.

How to renew your licence at age 70 or over

Your entitlement to drive cars and ride motorcycles or mopeds normally lasts until your 70th birthday. After that you will need to renew your licence every three years. We will send you a reminder to the address on your driver record 90 days before your 70th birthday.

Apply online

You can apply to **renew your licence when 70 or over** at the website address below:

www.gov.uk/renew-driving-licence-at-70

Apply by post

If you are a car/motorcycle licence holder only you must fill in the reminder form D46P or form D1. Please see leaflet 'How to fill in your application for a driving licence' (INF1D).

 If you are a lorry, bus or minibus licence holder or wish to retain your C1/D1 implied entitlement you can fill in the reminder form D47P or form D2, please see leaflet 'How to fill in your application for a lorry, bus or minibus driving licence' (INF2D).

Can I drive while my licence is with DVLA?

Providing we have received a valid application, you can drive before you receive your replacement licence back as long as the following apply:

- You have held a GB or Northern Ireland licence issued since 1 January 1976, or another licence that can be exchanged for a GB licence. (Please see leaflet 'Driving in Great Britain as a visitor or new resident' (INF38) for more information).
- You are not disqualified from driving.
- You are not applying for a renewal licence after being disqualified for some drink driving offences (see booklet INF212/1 or www.gov.uk/reapply-licence-revoked
- You have not been refused a licence for medical reasons or for not responding to medical enquiries.
- You would not be refused a licence for medical reasons (if in doubt, check with your doctor).
- You keep to any special conditions which apply to the licence for example, provisional or automatic.

Penalty points and driving disqualifications

If you are convicted of a motoring offence, the court can:

- put penalty points on your licence
- disqualify you for a set time, or
- do both.

If you get 12 or more penalty points in a three-year period you may be disqualified from driving.

Penalty points

Points stay on a licence for the following periods:

- 11 years from the date of being convicted of the following offences.
 - Driving while under the influence of drink or drugs, including causing death by careless driving while under the influence of drink or drugs (shown on the licence as DR10, DR20, DR30, DR80, CD40, CD50, and CD60).
 - Causing death by careless driving then failing or refusing to take a breath, blood or urine test (shown on the licence as CD70).
- Four years from the date of being convicted of reckless or dangerous driving, and offences resulting in a driving disqualification (shown on the licence as DD40, DD60 and DD80).
- Four years from the date of the offence in all other cases.

We will automatically remove out-of-date penalty points when we issue you with a new licence for any reason.

Driving disqualifications

If you are disqualified for less than 56 days:

- The court will stamp the paper counterpart of your photocard or paper licence and give it back to you. The stamp will show how long you are disqualified for.
- You do not need to renew your licence when the disqualification ends. Your licence becomes valid again the day after the disqualification ends.

If you are disqualified for 56 days or more:

- You must surrender your licence.
- You need to apply to have your licence renewed. If you are not sure when your driving disqualification ends, contact the court which disqualified you.

• Two months before your disqualification ends we will send you an application form to renew it.

If you were disqualified for more than two years, you can ask the court to consider removing the disqualification after:

- two years if you were disqualified for between two and four years
- half the period of the driving ban if you were disqualified for between four and 10 years, or
- five years if you were disqualified for 10 years or more.

For more information on codes which explain what penalty points are for, visit our website at **www.gov.uk/penalty-points-endorsements** or see leaflet 'Information on driving licences' (INS57P), which you can download from **www.gov.uk**

How can I get out-of-date penalty points and a disqualification removed?

When penalty points and a disqualification have run out you can apply to have them removed from your licence. To do this, fill in:

- form D1 (for an ordinary driving licence), or
- form D2 (for a lorry or bus licence).

Please see either booklet INF1D (for form D1) or INF2D (for form D2) on how to fill in the forms.

Your health

You **must** tell us if you have ever had or currently suffer from any of the following conditions:

- Diabetes controlled by insulin (no need to notify us if you have diabetes controlled by tablets or other injections unless you experience hypoglycaemia requiring the assistance of another person)
- Epilepsy
- Any condition affecting both eyes, or the remaining eye if you only have one eye not including colour blindness or short or long sight
- Any condition affecting your visual field or acuity (apart from wearing glasses or corrective lenses)
- Total loss of sight in one eye
- Stroke with **any** symptoms lasting longer than one month
- Fits or blackouts
- Any type of brain surgery, severe head

injury involving **in-patient** treatment, or a brain tumour

- An implanted cardiac pacemaker
- An implanted cardiac defibrillator (ICD)
- Repeated attacks of sudden disabling giddiness
- Any other **chronic** neurological condition including Multiple Sclerosis, Motor Neurone and Huntington's Disease
- A **serious** problem with memory or periods of confusion
- Persistent alcohol misuse or dependence
- Persistent drug misuse or dependence
- Serious psychiatric illness or mental ill health
- Parkinson's disease
- Narcolepsy
- Sleep apnoea syndrome
- **Any** persisting limb problem which needs driving to be restricted to certain types of vehicles or those with adapted controls
- Severe learning disability.

If you do not tell us about any of the above, you are committing an offence which could lead to you being fined up to £1000. If you knowingly give us false information, or do not give us any relevant information to get a driving licence, you could be sent to prison for up to two years.

Extra rules for medium and large vehicles, minibuses or buses

The rules about health are stricter for drivers of larger vehicles. This is because accidents involving large vehicles are more likely to result in death or serious injury.

As well as those conditions already stated you also need to tell us about:

- angina, other heart conditions or any heart operations
- diabetes controlled by tablets
- visual problems affecting either eye, or
- any form of stroke, including TIAs (Transient Ischaemic Attacks).

Epilepsy

If you want to drive a medium or large vehicle, minibus or bus you must not have a liability to epileptic seizures.

Diabetes

If you have diabetes controlled by insulin you may apply to drive a medium or large vehicle (lorry) and a minibus or bus as long as you can meet the strict medical criteria:

- You must attend an annual assessment by a hospital consultant specialising in the treatment of diabetes and you will have to meet strict criteria for controlling and monitoring your insulin-treated diabetes.
- You must have at least three months of blood glucose readings available for inspection on a blood glucose meter with a memory function.

How do I tell you about a health problem?

- If you are filling in form D1 or form D2, and give us details in the health section we will then send you a medical questionnaire to fill in. To save time you can download the relevant questionnaire from www.gov.uk/driving-medical-conditions and send it with your application.
- If you already have a licence, download the appropriate medical questionnaire from www.gov.uk/driving-medical-conditions and send it to:

Drivers Medical Group DVLA. Swansea SA99 1TU.

Phone: **0300 790 6806** (between 8am and 5.30pm Monday to Friday, and between 8am and 1pm on Saturdays).

Lorry and bus drivers phone: **0300 790 6807** (between 8am and 5.30pm Monday to Friday, and between 8am and 1pm on Saturdays).

Textphone: **0300 123 1278** Fax: **0845 850 0095**

We will need to know:

- your driver number or your full name and date of birth, and
- as much detail as possible about the health problem.

What happens when I tell you about a health problem?

We will send you a medical questionnaire (unless you are also sending in a 'Medical Examination Report' (D4) where it may then not be necessary). It asks you for permission to let our medical adviser get reports from your doctor and specialists.

Medical Examination Report (D4) (for medium or large vehicles, minibus or bus drivers/applicants only)

When applying for your first lorry or bus licence, or renewing an existing licence, you will need to get a D4 form filled in by an optometrist/optician and a doctor. You also need to have a D4 filled in if you hold an EU/EEA licence and are applying for your first lorry or bus licence or renewing it at age 45 or over.

If you already hold a lorry or bus licence and you are applying for the other category you **must** provide a further D4 form unless you provided one in the last 12 months. You can download form D4 and 'Medical Examination Report D4 Information and useful notes' (INF4D) from **www.gov.uk**

Your eyesight

You must be able to read a car number plate (with glasses or corrective lenses if necessary) made after 1 September 2001 from 20 metres. You must also meet the minimum eyesight standard for driving by having a visual acuity of at least decimal 0.5 (6/12) measured on the Snellen scale (with glasses or corrective lenses if necessary) using both eyes together (or, if you have sight in one eye only, in that eye).

Visual acuity is the term used by opticians and doctors to measure your eyesight. You should only answer "no" to this question if you are unable to read a number plate from 20 metres or you have been told by an optician or doctor that your eyesight currently does not meet the minimum standard for driving. **If you are in any doubt you should discuss with your optician or doctor.**

Bioptics (telescope) are not acceptable for use while driving in Great Britain and it is not acceptable to use a Bioptic device to meet the visual acuity standard. A Bioptic device cannot be used to pass the number plate test.

Extra eyesight rules if you want to drive medium or large vehicles, minibuses or buses

New drivers

Your eyesight (visual acuity), measured on the Snellen scale, must be at least decimal 0.8 (6/7.5) in the better eye and decimal 0.1 (6/60) in the other (while wearing glasses or corrective lenses if you need them).

- If glasses are worn, the distance spectacle prescription of either lens used must not be of a corrective power greater than plus 8 (+8) dioptres
- You must have a horizontal visual field of at least 160 degrees, the extension should be at least 70 degrees left and right and 30 degrees up and down. No defects should be present within a radius of the central 30 degrees.

An optician will be able to tell you about this.

Drivers who held a licence before 1 January 1997

If you had a licence before 1 January 1997 and you do not meet the eyesight standards above, get more information from our Drivers Medical Group, DVLA, Swansea, SA99 1TU (phone 0300 790 6807).

Licences from other countries

You can exchange a full driving licence issued within the European Union (EU) or European Economic Area (EEA) for the equivalent GB licence. You can also exchange a full car, motorcycle or moped licence issued by any of the following countries: Andorra, Australia, Barbados, British Virgin Islands, Canada, Falkland Islands, Faröe Islands*, Gibraltar, Hong Kong, Japan, Monaco, New Zealand, Republic of Korea*, Singapore, South Africa, Switzerland, and Zimbabwe.

*We do not exchange motorcycle entitlement from these countries.

Note: If your driving test was not passed in the designated country that issued your current licence you may not be able to exchange, please contact us for advice by phoning **0300 790 6801.**

If you have a licence which we do not recognise for the purpose of exchange, you can drive as a visitor for up to 12 months from the date you last entered the UK. If you live in the UK you can drive for up to 12 months from the date you become a resident. You will not be required to display 'L' plates if you pass your driving test within 12 months of becoming resident. If the 12 months have passed, to continue driving you must get a provisional GB licence and pass a driving test. Rules for learner drivers will apply.

You can only get a GB driving licence if you are normally resident in Great Britain

To be normally resident you must usually live in the United Kingdom for 185 days in each calendar year.

Applicants who are not UK citizens or nationals of another EU or EEA country will need to provide evidence of their residency status and will not be considered normally resident if they:

- do not have leave to remain in the UK, or
- are in the country on a temporary basis without leave to remain either while awaiting a decision to stay in the UK or following a decision refusing such an application.

Visiting another country

Your GB licence allows you to drive in all other countries in the European Union (EU) or European Economic Area (EEA). Check with a motoring organisation if you want to drive in a country that is not in the EU or EEA. They will tell you whether you need an International Driving Permit (IDP). IDPs are issued by the AA, the RAC and selected Post Office[®] branches. You must live in Great Britain, have passed a driving test, and be over 18.

When a licence is no longer needed

The licence should be returned to:

DVLA, Swansea, SA99 1AB

Enclose a covering letter if you:

- are returning your own licence because you no longer want to drive, or
- are returning the licence of someone who no longer wants to drive or who has died.

The Data Protection Act and you

The Data Protection Act 1998 gives you the right to be told what information we hold about you. If you want to know what information we hold about you, please write to us. Include your full name, address and date of birth. Send your letter, together with a cheque or postal order for £5 (made payable to DVLA, Swansea) to:

DVRE 1, Central Casework Group – Drivers DVLA, Swansea, SA6 7JL

Information contained on your application form and the driving licence record to which it relates may be passed to third party organisations where there is a legal power to do so. Purposes for disclosure include checking your application, prevention and detection of crime, and research. Individuals may consent to the release of driver data to third parties for driving entitlement purposes.

If you have any questions

Driving licences

- Find out more about driving licences on the website at www.gov.uk/browse/driving
- Write to:

Central Casework Group – Drivers, Enquiries, DVLA, Swansea, SA6 7JL

• Phone Customer Enquiries Group (Drivers) on **0300 790 6801** between 8am and 7pm Monday to Friday, and between 8am and 2pm on Saturdays.

Textphone

If you are deaf or hard of hearing and you have access to a textphone, phone **0300 123 1278.** This number will not respond to ordinary phones.

Information leaflets

If you need more information, the following leaflets are available:

- INF28 Driving a minibus
- INF30 Requirements for towing trailers in Great Britain
- INF38 Driving in Great Britain (GB) as a visitor or a new resident
- INF45/1 Your new driving licence

- INF45/3 Changes to the driving licence and categories
- INF52 Large vehicles you can drive using your car or lorry licence
- INS57P Information on driving licences
- INF212/1– How to apply for your driving licence after being disqualified for drink driving

For more information on these leaflets go to **www.gov.uk** or you can get copies by phoning **0300 790 6801**.

Our service standards

We aim to give you the best possible service. If you would like a copy of our 'How to contact us or make a complaint' (INS101), please write to:

Central Casework Group – Drivers

Enquiries, DVLA, Swansea, SA6 7JL

Fax: 0300 123 0784

For more information go to **www.gov.uk/dvla** Please tell us:

- when we do well
- if we fail to meet your expectations
- how we can improve our services, and
- if you have any comments on any of our other documents.

Please write to:

Carole Evans Customer Services Manager DVLA, Swansea SA7 0EE

Fax: 01792 766416

Apply/update/renew your driving licence, tax/SORN your vehicle and purchase personalised registration numbers online.

Go to: www.gov.uk/browse/driving